

# Grace Winter

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## SKILLS

### Professional

- Highly knowledgeable in Adobe Creative Suite.
- Knowledgeable in Microsoft Office Suite.
- Strong communication, writing, and research skills.
- Extensive knowledge of contemporary art and art history
- Works quickly and efficiently under deadlines.

### Personal

- Welcoming, friendly, and encouraging.
- A strong team leader and complimentary team player.
- Passionate about art and it's place in our community.
- Motivated and motivating.

### Awards

- Outstanding First Year Student Scholarship
- Dorothy and Ruth Smith Scholarship Fund
- Frederick R Layton Scholarship for Incoming Students
- Chancellor Award Merit Scholarship
- Elsa Ulbricht Scholarship for Outstanding BFA Students
- Clarice George Logan Travel Scholarship

## EXPERIENCE

### Milwaukee Art Museum, Design Coordinator

October 2021 - Present

- Work with stakeholders, vendors, and museum staff to coordinate the development, fabrication, and installation of 3D and 2D designed assets.
- Manage and develop the design department's finances, including processing invoices, tracking expenses, and building the fiscal year budget.
- Participate in design ideation and production, including the creation of graphic visuals for various communication needs.

### Freelance Creative Work, Designer

May 2020 - October 2021

- Contracted with MorganMyers public relations firm to create communications materials for their client base.
- Layout design for Krause Publications, based in Stevens Point, WI.
- Design communication materials for MKE->LAX, a media strategy and production agency based in Milwaukee, WI. and Los Angeles, CA.
- Various branding and media projects for local clients.

### Milwaukee Art Museum, Exhibition Design Assistant

June 2019 - March 2020

- Produce scale models of galleries and artworks to be used by curators in planning the layout of upcoming exhibitions.
- Create storyboards to assist in organization of upcoming shows.
- Participate in rotation of permanent collection artworks and other multi-department conversations.

### UWM Union Art Gallery, Milwaukee, WI - Lead Designer and Gallery Preparator

August 2017 - July 2019

- Design marketing materials for print, including posters, banners, pamphlets, postcards, vinyls, etc.
- Design exhibition spaces for various shows and handle/install artwork by artists at the student, local, and national level.
- Serve as an intermediary between gallery staff and university marketing.

## EDUCATION

### University of Wisconsin Milwaukee, Honors College - BFA

September 2016 - May 2020

- Double Major in Design & Visual Communications and Art History & Criticism.
- Graduated Summa Cum Laude in both majors.
- Extensive research, studio, and digital skills.